



Your Opportunities Await at **St. Mary's High School**

142 Laverack Avenue • Lancaster, N.Y. 14086

Phone: (716)683-4824 • Fax: (716)683-4996

Dear Future Lancer,

On behalf of the entire St. Mary's High School Family, including our deep and successful alumni base, I congratulate you on your acceptance into St. Mary's High School.

As an alumnus of St. Mary's, I have been afforded a tremendous opportunity to come back to work at a place that I am very passionate about. Challenging our students to excel and do great things is something I truly look forward to each day.

I am very fortunate to have a dynamic and collaborative leadership team around me. This team, coupled with our very talented faculty and staff, allows us to uphold our mission to provide a first class, faith-based college preparatory education, while affording as many opportunities as possible to become tomorrow's leaders. The genuine family feel existing in our hallways, combined with the unique spirit and strong sense of community here at St. Mary's, allows us to accomplish many wonderful things in an enjoyable and supportive atmosphere. We work hard and have fun while we do it.

At St. Mary's, you will of course find a challenging and innovative curriculum, with mandated courses that teach important life skills, like leadership and public speaking. Yet we also pride ourselves on not being solely a learning institution. Your time at St. Mary's will afford you incomparable life experiences as well, full of endless extra-curricular possibilities within the school and in the community: service trips abroad, college tour programs, and senior trips are just a few of the wonderful platforms where students are able to learn about life through travel.

I am honored beyond words to be leading this great school, with its proud history, successful and supportive alumni base, the engaging faculty and staff, and most importantly, it's incredibly talented and inspiring students.

Once again, please accept my most heartfelt congratulations on your acceptance. St. Mary's High School graduates have the intellectual ability, the self-confidence of a real-world co-ed experience, and the leadership skills to succeed in college and in life. You and your family should be extremely proud of your accomplishments. I look forward to getting to know you and watching you grow and do GREAT THINGS over the next four years! If you have any questions about your upcoming time here at St. Mary's, please don't hesitate to call or email me at 716-683-4824 x349 or kkelleher@smhlancers.org.

Sincerely,

Kevin Kelleher, '89
Head of School, St. Mary's High School



CHECKLIST FOR REGISTRATION

*Please complete and **submit this packet online Thursday, January 29, 2026**, in order to secure your student(s) place in the class of 2030.

Guidance Office

- Authorization to Release Student Information
- Academic Accommodation Forms; Please send copy of current plan
- Freshman Course Request Form
- Foreign Language Course Selection

Registrar Office

- Registration Form
- Consent To Release Names, Photos, Videotape Recordings and/or Biographical Info
- Textbook Request Form
- School Messenger Form

Chromebook/Tech

- Acceptable Technology Use Policy for Students
- Technology Fee (Acquisition, installation, and maintenance of current and emerging technologies to enhance student learning. This fee supports school wide technology including but not limited to digital services such as internet access, e-mail, online security, software, computer labs and wireless networks. Even when the student is not physically in school, their e-mail account is still active and protected.)

Health Office

- A copy of your Birth Certificate***
- Health and Emergency Update Form
- Authorization For Use or Disclosure of Health Information (gray)
- Requirements for Freshman Athletes
- Physical/Health Certificate/Appraisal Form
- Administration of Medication in School
- Dental Health Form

Additional Information

- Calculator Information
- Uniforms

Transportation

*Families need to contact their public-school transportation department by April 1st to secure transportation for the 2026-2027 school year.

*Families will be contacted regarding Buffalo (Metro) transportation after registration has been completed.

The Counseling Center

Ms. Megan Erway

A – F

Mental Health
Coordinator

Ms. Saima Horab

G – M

Department Chair
Academic Support
Coordinator

Mrs. Wendy Kimpel

N – Z

College & Career
Coordinator

Our Role in the Building

The Counseling Team works closely together to be able to support each student through a multi-tiered approach. Our department has a curriculum that focuses on elements that contribute to the Academic Success, Social and Emotional Wellbeing and College and Career Readiness for each student's unique needs.

Academic Success Plans:

Academically rigorous, St. Mary's High School strives for the success and support of all our students. While St. Mary's High School does not offer Special Education Services, we do our best to support our students in becoming academically successful. The Academic Support Coordinator works as a liaison between the student, faculty and the Lancaster School District to implement an Academic Success Plan.

Any student active with their home district's Committee of Special Education MUST request services through the Lancaster School District regardless of home district before the June 1st deadline. Any request after this date will not be considered for any formal services through Lancaster School District.

It is important to please complete and return the Academic Accommodation Form, as well as a copy of the current plan, if your student currently has an IEP or 504 in place. This will allow our Counseling Center to provide pertinent information in preparation for the start of the academic year.

Please note, this information is not typically included with information sent to us from your local district.

College & Career Planning:

St. Mary's High School is a College Preparatory Program. The College & Career planning curriculum will guide students through a program that builds upon academic success, college planning and career exploration. Yearly meetings with each student will track their academic progress and College & Career planning. Classroom guidance lessons will also occur within each year to touch upon milestones such as the PSAT, SAT, College Research and the components on the College application. Students will have the opportunity to meet with the College Representatives here personally on campus, as well as planned College Trips off campus. The College & Career Coordinator will work to ensure students are met with, both individually and in groups, to have the knowledge and skillset to transition confidently into their next steps after graduation.

Mental Health:

With the growing need of Mental Health awareness and resources, St. Mary's works to establish a cohesive environment of support. A priority of our Mental Health program is to link families with established service providers in the area. This includes Therapists, Psychologists, Psychiatrists, Specialists and Emergency Services. The Mental Health Coordinator works to identify these outside referrals and to provide students with support within the school setting. This includes but is not limited to check-ins, classroom guidance lessons and student support meetings.

FRESHMAN

Our goal for incoming students is to support their transition to High School. Counselors meet with freshmen early on to touch base, get to know them and discuss all the opportunities for involvement here at St. Mary's. Our classroom push-in during this year will focus on matching their personality with prospective careers!

SOPHOMORES

We work with Sophomores to ensure they feel supported and confident as they enter their second year of high school. Find new ways to get involved and excel in their studies. The Counseling Center will help them find more possible career opportunities and start the College search.

JUNIORS

A big year full of opportunities! Juniors will be meeting individually with their counselor to go over their own unique postgraduate plans. Juniors will have access to our own Digital Library of College Resources, Classroom Push-in Lessons on Application and College Search Engines. Juniors will also attend our College Consortium and travel to the National College Fair. Students are encouraged to accept invitations to attend off campus visits and events.

SENIORS

The Counseling Center is here to help Seniors apply to colleges, track diploma requirements and taking those next steps into their future. We hold small group and individual meetings, assist with college applications, provide continual college representative visits and hold a Financial Aid night.

The Counselors are here to support your students through their time here at St. Mary's.

Please do not hesitate to reach out if you have any questions or concerns in regard to how to best assist your child.



St. Mary's High School

ACADEMIC ACCOMMODATION AND RELEASE OF INFORMATION

If your student currently receives services, please complete the section below. The Authorization to Release form will need to be submitted to your student's current school.

Student Name _____ Current Residing School District _____

*Yes, my child presently has the following education plan in place:

*IEP—Individual Education Plan

*504 Plan

**Please forward a copy of your current IEP or 504 plan with registration paperwork*

No, my child does not have an IEP or 504 Plan

We want to make sure that you have an understanding of the services and support St. Mary's High School will be able to provide. St. Mary's does not have a Special Education Department; therefore, we may not be equipped to provide all of the services outlined in your child's IEP/504 Plan.

Depending on your child's needs, some services may be available through Lancaster Central Schools. Additionally, St. Mary's may be able to provide the following accommodations:

- Preferential seating
- Separate location
- Extended time
- Reading of directions and/or tests (*must use computer software*)
- Other accommodations as agreed to by the school/family if resources allow

***Please, make sure the pertinent information is forwarded to St. Mary's Counseling Department no later than March 1, 2026. No accommodation plan can be put into place without the proper paperwork on file. Please contact the Counseling Center at 716-683-4824 with any questions.**

Parent/Guardian Signature _____ Date _____



St. Mary's High School

AUTHORIZATION TO RELEASE STUDENT INFORMATION

Dear Registrar or Counselor:

Permission is hereby given to St. Mary's High School to request the release of records for the following data relative to the student listed below.

- Academic Transcripts
- Current grades to date—all subjects
- State Assessments
- Science Labs
- Attendance Record
- Discipline Record
- Medical History
- Physical/Immunization data
- Birth Certificate
- IEP/504 **please include copy if applicable**
- Psychological Reports
- Speech/Language
- Other _____

Name and address of school from which student's records are requested:

Student Name

Current Grade Level

School Name

School Phone Number

School Street Address

School Fax Number

City State Zip

Parent Name

Parent Email

Parent Phone

Parent/Guardian's Signature

Date

The signature of this release form authorizes verbal and/or written communication between the parties as designated above.

Please send records to:
St. Mary's High School
Counseling Center
142 Laverack Avenue
Lancaster, NY 14086

Phone: 716-683-2349
Fax: 716-683-4958
Email: kkidder@smhlancers.org



St. Mary's High School

REGISTRATION FORM 2026 - 2027

Please print clearly and use full names.

STUDENT INFORMATION:

Grade Entering _____

Name _____ Date of Birth: ____ / ____ / ____

Student Cell Number _____ Sex: Male Female

ETHNICITY, please check all applicable:

- American Indian/Alaska Native Black/African American Asian
 Hispanic/Latino White, non-Hispanic Multi-Racial, non-Hispanic origin
 Native Hawaiian/Other Pacific Islander

Student Address _____

City, State, Zip Code _____ County _____

Religion _____ Parish _____

School District _____ Elementary School _____

Please check if a Transfer Student School Transferring from _____

Means of Transportation _____

Student lives with: Both parents Mother Father Other _____

PARENT/GUARDIAN INFO: Custodial/primary residence.

Name: _____ Name: _____

Alumni Class of: _____ Alumni Class of: _____

Relationship: _____ Relationship: _____

E-mail: _____ E-mail: _____

Religion: _____ Religion: _____

Occupation: _____ Occupation: _____

Primary Phone #: _____ Primary Phone #: _____

Secondary Phone #: _____ Secondary Phone #: _____

PARENT INFO: Non-custodial/non-primary residence.

Non-custodial parent is NOT legally allowed to receive information from the school.

Note: Documentation must be on file with Counseling Office.

Name: _____

Name: _____

Alumni Class of: _____

Alumni Class of: _____

Relationship: _____

Relationship: _____

E-mail: _____

E-mail: _____

Religion: _____

Religion: _____

Occupation: _____

Occupation: _____

Primary Phone #: _____

Primary Phone #: _____

Secondary Phone #: _____

Secondary Phone #: _____

Parents Divorced or Separated: Yes No Joint custody: Yes No

Note: A copy of court documents designating custodial parent is required if sole custody granted.

May the student be released to the non-custodial parent, stepparent or guardian? Yes No

Note: If you answered "no," a copy of court documentation is required.

If not the parent:

Are you the guardian of the student? Yes No *If yes, please provide court documents.*

If no, are you planning to file for guardianship? Yes No

Have both parents transferred PERMANENT custody and control of the student to you? Yes No

EMERGENCY CONTACT: To be used if primary contact is not available.

Name _____ Phone _____

Relationship _____

PARENT/GUARDIAN SIGNATURE: _____ **DATE:** _____

**St. Mary's High School does not discriminate on the basis of race, religion, sex, disability, color, national and ethnic origin, age, or any other basis, in accordance with the law.*



St. Mary's High School

CONSENT TO RELEASE NAMES, PHOTOGRAPHS, VIDEO FOOTAGE AND/OR BIOGRAPHICAL INFORMATION

Student Name: _____

Class Year _____

I give St. Mary's High School permission to use and publish the following (please initial next to those items you give us permission to use):

1. *Student's name* _____
2. *Photographic pictures of me/my son/daughter* _____
3. *Video of me/my son/daughter* _____
4. *Biographical information of me/my son/daughter* _____

All of the above will be used primarily to tell interested people about the mission and programs of St. Mary's High School. They may also be used in fundraising appeals mailed to donors and potential donors on a regular basis, or for any other lawful purposes.

I understand this consent will remain in effect until I state in writing that I would like it to be withdrawn or changed.

I sign this consent understanding its purpose.

Date: _____

Student: _____

Parent/Guardian: _____



St. Mary's High School

TEXTBOOK REQUEST FORM

PLEASE PRINT

Grade Level as of September: _____

STUDENT'S NAME _____
(Last) (First)

STUDENT'S PHYSICAL ADDRESS (Cannot be a PO Box)

Phone: _____ Date of Birth: _____

Residing in Public School District _____

PARENT OR GUARDIAN'S NAME: _____
(Last) (First)

PARENT'S ADDRESS

Phone: _____ Relationship: _____

LOAN OF TEXTBOOKS

I hereby request the loan of textbooks in the name of _____
(Student)

I authorize ST. MARY'S HIGH SCHOOL to act on behalf of this student, identifying and ordering books for student's use. I understand that all books loaned to this student by

_____ and are to be maintained in good condition and that said
(Public School District)
student must pay for the loss of or excessive damage to said books.

Signature of Parent/Guardian: _____

Date: _____

This form will be kept on file in the student's non-public school for the duration of enrollment.



SchoolMessenger®

St. Mary's High School Phone / E-Mail Alert

Dear Parent,

St. Mary's utilizes the telephone, text and e-mail broadcast system called SchoolMessenger. This system enables the school to notify all students and parents by phone of an emergency or unplanned event that causes early dismissal, school cancellation or late start. The service is also used to communicate via text, call and/or e-mail, general announcements, reminders, and other information important to the members of the St. Mary's community.

When used, the service will reach all phone numbers in our contact lists and will deliver a recorded message from a school administrator. No answers and busy signals will be automatically retried twice in fifteen-minute intervals after the initial call.

In an important effort to make the best and most accurate use of the SchoolMessenger Instant Parent Contact system, we are asking that you fill out the following Information Form with the necessary information. Because many students have their own phones and e-mail addresses, they should also be included in the Contact System.

Please consider these numbers carefully and make an effort to keep us informed as soon as possible if any number changes for any reason.

NOTE: All information and contact numbers are strictly secure and confidential and are only used for the purposes described.

If you have any questions, please contact St. Mary's High School at 683-4824.

Parent/Guardian 1 Name: _____

Parent/Guardian 2 Name: _____

Primary Cell Number: _____

Primary Cell Number: _____

Home Phone Number: _____

Home Phone Number: _____

Email Address: _____

Email Address: _____

Student #1 Name: _____

Student #2 Name: _____

Cell Number: _____

Cell Number: _____

Email Address: _____

Email Address: _____

Additional Contact 1 Name: _____

Additional Contact 2 Name: _____

Cell Number: _____

Cell Number: _____

Email Address: _____

Email Address: _____

Student contact information is recommended - Thank you for your assistance with this program.

ST. MARY'S HIGH SCHOOL TECHNOLOGY USAGE POLICY

St. Mary's High School Network Purpose

The St. Mary's High School Network was established to support academic endeavors within the school by offering access to educational materials, career development resources, research information and for communication. Network access is limited to students, employees, and authorized guests. The St. Mary's High School Network was not established as a public access service or a public forum therefore, does not intend to create a First Amendment forum for the purpose of free expression. All technology use shall be consistent with the educational goals and objectives defined by St. Mary's High School. St. Mary's High School has the right to place reasonable restrictions on material accessed or posted through the system. St. Mary's reserves the right to monitor, inspect, copy, review, and store, at any time and without prior notice, any and all usage of the computer network and Internet access and all information transmitted or received in connection with such usage. All such information shall be the property of St. Mary's High School and no user shall have any expectation of privacy regarding such materials.

We expect students to act in an ethical and legal manner and remember that when utilizing the St. Mary's High School Network, the student represents the school's mission and purpose. All students must take responsibility for appropriate and lawful use of this resource.

Agreement

Students and their parents implicitly agree to all facets of the Responsible Usage Policy by their enrollment at the school. The student understands and agrees to the following responsibilities and privileges:

Student Computer / Internet Access

1. Students will have access to Internet resources through the student wireless network and the computer labs.
2. Students will have access to those networked applications purchased and installed by the school and will abide by their licensing guidelines.
3. It should be understood that all data sent over the St. Mary's School Network is the property of St. Mary's High School. St. Mary's High School reserves the right to examine all data stored or transmitted on its network.

Personal Safety

1. All Students agree not to post personal contact information about him/herself or other people. Personal contact information includes home address, telephone number, school address, work address, parents' names or other information that someone may use to locate that student.
2. Students will not share their password with others.
3. Students will not agree to meet with someone they have encountered solely online.
4. Students will promptly disclose to their teacher or administrator any message they receive that is inappropriate or that makes them uncomfortable.

Inappropriate Behavior and Language

1. Restrictions against inappropriate language apply to public messages, private messages and material posted on web pages or social networking sites.
2. Students will not use obscene, profane, lewd, vulgar, sexually explicit, rude, inflammatory, threatening, or disrespectful language.
3. Students will not post information that could prove damaging or disruptive.
4. Students will not engage in personal attacks, including prejudicial or discriminatory language.
5. Students will not make comments that could be misconstrued, as electronic text allows no context clues to convey shades of irony, sarcasm, or harmless humor.
6. Impersonation, pseudonyms, and anonymity are not acceptable on the St. Mary's High School Network.
7. Students will not harass or bully another person. Students are to abide by the St. Mary's High School Anti-Harassment Policy as stated in the Student Handbook.
8. Students will neither knowingly or recklessly post false or defamatory information about an individual or organization.
9. Students will not access or attempt to access material that is profane, sexually explicit or obscene (pornography) that advocates illegal acts or that advocates violence or discrimination (hate speech) toward other people.
10. If a student mistakenly accesses inappropriate information, he or she should immediately tell the teacher or administrator in charge of the location. This will protect against a claim that they have intentionally violated this policy.
11. Students will not attempt any activity that could be damaging or wasteful to electronic resources either inside or outside the St. Mary's High School Network.

Illegal Activities

1. Students will not attempt to gain unauthorized access or exceed their authorized access, which includes attempting to log in through another person's account or accessing another person's files.
2. Students will not make deliberate attempts to disrupt the school network or destroy data by spreading computer viruses or through any other action.
3. Students will not use St. Mary's High School computers, the St. Mary's High School Network or Chromebooks to engage in any illegal act.
4. Students will not sign in to the Chromebook using the ID of another with the intention of stealing the apps, music, videos, or books that have been purchased using their credentials.
5. Students will not engage in activity that can be considered hacking or attacking by denial of service or any other means; this is against not only St. Mary's High School's policy but also a violation of federal law.

System Security

1. Students are accountable for their individual account and should take all responsible precautions to prevent others from being able to use the account. Under no conditions should a student provide his/her password to another student or use another student's account.
2. Students will immediately notify a teacher or administrator if they have identified a possible security problem or exploit in the St. Mary's High School network.
3. Network administrators may review files and communications to maintain system integrity.
4. Non-Chromebook devices will not be connected to the St. Mary's High School network unless a clear academic need is presented. A form must be obtained and submitted to Mrs. Junik.
5. Any Chromebook must be enrolled in St. Mary's Network at all times. Failure to be enrolled will be referred to the Dean's office for disciplinary action. Use of proxy servers on the St. Mary's High School network is strictly prohibited. This includes the installation of VPN apps on any computer or Chromebook.

Respecting Resource Limits

1. Students will utilize the St. Mary's High School Network solely for educational and career development, to research information or for the purposes of communication.
2. Students will not print paper copies of digital resources unless explicitly instructed to do so by a teacher.
3. Students will not exceed established network storage space, time or other allocations.
4. Activities that users will NOT engage in (without permission) include but are not limited to;
 - a. Downloading games, music, recreational pictures, etc. on school owned lab machines or loaner Chromebooks
 - b. Sending bulk or mass emails
 - c. Game playing on school computers
 - d. Posting or perusing personal ads
 - e. Using access for commercial purposes: buying, bidding or selling over the Internet
 - f. Using the St. Mary's High School name or logo unless authorized by the Head of the School
 - g. This includes but is not limited to, the creation of St. Mary's High School social media accounts
 - h. Making use of access for any purpose that is inconsistent with school policies, guidelines or codes of conduct
 - i. Non-educational game playing during class periods

Web Sites

1. Students will not include any reference to students, faculty, staff or administrators, including names or pictures without the expressed written consent of the individual.
2. If a personal or class web page is created for an assignment, a notice must be included to inform the public that the opinions expressed on the page are those of the creator(s) of the web page, not St. Mary's High School. A statement on the page must also acknowledge the author(s) of the page.

Chromebooks

Chromebooks are assigned to individual students in the same manner as textbooks and remain the property of St. Mary's High School until graduation. Upon graduation, if all obligations are satisfied, the assigned Chromebook will be gifted to the student. Use of individual Chromebooks gives students a 1 to 1 learning environment and provides the opportunity to enhance each student's overall learning experience. Utilizing the Chromebooks at St. Mary's High School gives students the access to learn anywhere, anytime – both in school and off campus. This 1 to 1 personalized learning also narrows the digital divide between students and promotes responsible use of today's ever-changing technologies.

All Chromebooks are subject to the same responsible use guidelines as all other St. Mary's High School electronic devices. All files, documents and books installed on a student's Chromebook by St. Mary's High School remain the property of the school. We reserve the right to confiscate and search a student's Chromebook to ensure compliance with the Responsible Use Policy.

Student Responsibilities

1. Never drop the Chromebook or place heavy objects (books, laptops, etc.) on top of the Chromebook.
2. In the event that a Chromebook is damaged, the user must report it immediately to Mr. Junik. Failure to do so may result in the user being responsible for a full replacement charge.
3. Only a soft cloth or approved laptop screen cleaning solution is to be used to clean the Chromebook's screen.
4. Do not subject the Chromebook to extreme heat or cold. Do not store in vehicles.
5. The Chromebook is required to be at school every day, fully charged. Students who fail to bring a completely charged Chromebook to school will be considered unprepared. Loaner Chromebooks are not available to unprepared students.
6. If a Chromebook is left at home or is not charge, the student remains responsible for completing all coursework as if he had use of his Chromebook. Repeat offenses will be referred to the Dean of Students.
7. Loaner Chromebooks will be available to students, when necessary, through approval of Mr. Junik.
 - a. Chromebooks can be loaned until a solution is found.
 - b. Chromebooks kept beyond the agreed upon due date will be assessed a \$500.00 fee.
8. Malfunctions or technical issues are not acceptable excuses for failing to complete an assignment. Chromebooks will be available for sign out during normal hours should yours become unusable.
9. Backing up your work is very important. Doing so will safeguard all files, documents and applications. Items deleted from the Chromebook cannot be restored, so back up must be done regularly.
10. Preloaded apps and apps required for a student's current class may not be deleted and must be updated periodically.
11. Memory space is limited. Academic content takes precedence over personal files and apps. In the case of memory space conflict, personal files/apps must be removed at the student's expense.
12. Non-educational content is for personal use only and should not be shared in any manner, audio or visual, with other students.
13. The volume is to remain on mute unless headphones are attached and/or permission is obtained from the teacher
14. Students may not use the recording capabilities, audio or video, of the Chromebook to record individuals or class lectures without all parties' express written consent.
15. Using tethering or the cellular capability of the Chromebook to circumvent the systems in place is prohibited.
16. The whereabouts of the Chromebook should be known at all times. It is the student's responsibility to keep his or her Chromebook safe and secure.
17. Chromebooks belonging to other students are not to be tampered with in any manner
18. If a Chromebook is found unattended, it should be given to the nearest faculty/staff member.

Lost, Damaged or Stolen Chromebook

1. If the Chromebook is damaged, you must report it immediately. If damage is not reported and remedied immediately, or the damage is so severe that it cannot be repaired, the student and family will be charged the full replacement cost of the Chromebook.
2. St. Mary's High School is the sole arbiter of whether a Chromebook has been damaged due to accident or abuse. In cases of abuse, the student's family will be liable for the full replacement cost of the Chromebook.
 - a. Some Examples of Abuse;
 - i. Using a Chromebook that has visible damage to the screen
 - ii. Gross physical damage to the charging port of a Chromebook by the insertion of anything except an approved charging or data cable
 - iii. Any attempt to repair a broken Chromebook by the student or any person or organization outside of St. Mary's High School
3. If the Chromebook is lost or you suspect it has been stolen, please report this to Mr. Junik immediately.
4. If you require the serial number, password information, email changes or other sensitive information about your account, you must come to Mr. Junik.
5. The student is responsible for the cost of replacing a Chromebook that is lost, stolen or damaged.

Consequences and Due Process

The student's use of the network and Internet is a privilege, not a right. Violations of the St. Mary's High School Responsible Usage Policy will be referred to the Dean of Student's office. Consequences for violations of this policy will be left to the discretion of the Dean of Students. Upon request, parents may view any materials or printouts related to the violation, although the Dean's office reserves the right to send material home without the request of the parents as well. The purpose of parental review is intended to be a tool to inform parents and to assist them in the guidance of their children, not as an appeal process. Violators of the Responsible Usage Policy are liable for suspension or mandatory withdrawal.

Confidentiality and Expectation of Privacy

St. Mary's High School will make every reasonable attempt to respect the privacy of the users of its property in the form of the St. Mary's High School Network and any attached devices and/or systems; however, if an employee witnesses a computing abuse, notices an unusual degradation of service or other aberrant behavior on the system, network, or server for which the school is responsible; or receives a complaint of computing abuse or degradation of service, the school will investigate and take steps to maintain the integrity of the system(s). If the school has evidence that finds a user's computing activity as the probable source of a problem or abuse under investigation, the school must weigh the potential danger to the system and its users against the confidentiality of that user's information, for investigative purposes.

A user may not intercept transmitted information on the network. This violation is a serious invasion of another user's privacy. Users should also be aware that unauthorized users of the system, or authorized users suspected of violating system integrity, are not afforded this same protection from invasion of their privacy. This means that the school can and will examine transmissions under these circumstances to maintain the integrity and security of any school owned systems.

Limitation of Liability

St. Mary's High School makes no guarantee that the functions or the services provided by or through the network will be error-free or without defect. Though access to inappropriate material via the St. Mary's High School network is actively discouraged, it is impossible to filter the Internet completely. Therefore, St. Mary's High School will not be held responsible for a student's misuse of access privileges or exposure to inappropriate material. The school will not be responsible for financial obligations arising through unauthorized use of the network. The parents of the student can be held financially responsible for any harm to the network as a result of intentional misuse or negligence.

This document is subject to change. It is the student's responsibility to remain aware of the regulations contained herein.

This policy is available in its most current form on the school's website.

Return this page at your Chromebook pickup day.

Each student must read and sign below:

I have read, understood, and will agree to abide by the terms of the Responsible Usage Policy. I agree that in keeping with the spirit and philosophy of St. Mary's High School, it is ultimately my responsibility to make good choices when I use the Chromebook and computer network. Should I commit any violation or in any way misuse my access to the St. Mary's High School Network and the Internet, I understand and agree that any access privilege may be revoked and disciplinary action may be taken against me.

Student name (Please print clearly)

Student Signature

Date

Parent or Guardian Network Usage Agreement (to be read and signed by parents or guardians):

As the parent or legal guardian of the above signed student, I have read, understood and agree that my child or ward shall comply with the terms of St. Mary's High School Responsible Usage Policy. I understand that access is being provided to the students for educational purposes only. I understand that if my student owns a cellular capable Chromebook or uses tethering, he or she could circumvent content filters or other systems designed to control the access to content deemed inappropriate put in place by St. Mary's High School. I also understand that it is impossible for the school to restrict access to all offensive and controversial materials and understand my child's responsibility for abiding by all policies. I am signing this policy and agree to indemnify and hold harmless St. Mary's High School against all claims, damages, losses and costs, of whatever kind, that may result from my child's use of his or her access to such networks or his or her violation of this policy. In the case of a lost, stolen or damaged Chromebook, I accept responsibility for any deductibles, repair or replacement cost.

I hereby give permission for my child to use the Chromebook and the building approved account access the computer network and the Internet.

Parent name (Please print clearly)

Parent Signature

Date

HEALTH AND EMERGENCY UPDATE FORM

Grade _____

Student's Last Name _____ First _____

Address _____ City _____ Zip _____

Home Phone _____ Male Female

Birth Date _____ Birth Place _____

Mother's Name _____ Father's Name _____

Occupation _____ Occupation _____

Hrs & Days of Work _____ Hrs & Days of Work _____

Primary Phone # _____ Primary Phone # _____

Email _____ Email _____

If parents are separated or divorced, custody belongs to? _____

If Parent/Guardian not available, in case of emergency call: **Please list in order in which you would like contacted**

1. Name _____ Phone _____

Relation _____ Alt Phone _____

2. Name _____ Phone _____

Relation _____ Alt Phone _____

3. Name _____ Phone _____

Relation _____ Alt Phone _____

HEALTH HISTORY

Does your child have a MEDICAL CONDITION that may/will require supervision or restrict activity? If yes, please explain: _____

Please note if any of the following conditions pertain to your child:

- | | | |
|--|---|--|
| <input type="checkbox"/> Anemia or Bleeding Disorder | <input type="checkbox"/> Pneumonia | <input type="checkbox"/> Kidney Conditions |
| <input type="checkbox"/> Asthma / Reactive Airway | <input type="checkbox"/> Neurological Condition | <input type="checkbox"/> Mononucleosis |
| <input type="checkbox"/> Rheumatic Fever | <input type="checkbox"/> Tuberculosis | <input type="checkbox"/> Chronic Respiratory Problem |
| <input type="checkbox"/> Seizure Disorder | <input type="checkbox"/> Heart Condition | <input type="checkbox"/> Surgery/Injury/Fractures** |
| <input type="checkbox"/> Diabetes | <input type="checkbox"/> Hearing/Ear Conditions | <input type="checkbox"/> Migraines/Headaches |
| <input type="checkbox"/> Other | | |

Allergies: Food Insect sting Nut Allergy Medication Other _____

Details: **Please list dates also: _____

List any medication your child takes regularly: _____

A doctor's order for all medication taken in school, including over-the-counter medication, must be on file in the Health Office.

Name of Doctor _____ Phone _____

I verify that the above information is true and correct and will notify the school if any of the above information changes.

I understand that this information may be shared with personnel involved with my child.

Parent/Guardian Signature _____ Date _____

Please return to the school nurse with your student's Registration materials.

Lancaster Central School District

St. Mary's High School
142 Laverack Avenue
Lancaster, NY, 14086

AUTHORIZATION FOR USE OR DISCLOSURE OF HEALTH

Student Name _____ Birthdate _____

Physician _____ Phone _____

Address _____ Fax _____

Physician _____ Phone _____

Address _____ Fax _____

Physician _____ Phone _____

Address _____ Fax _____

I hereby authorize my child's physician(s) listed above, as well as any specialist that my child may receive care, to exchange the following information with Lancaster Central School's and St. Mary's High School's faculty and staff, including the School Nurse, Medical Director, Guidance Counselor, Admissions Department, and Administration:

- Immunizations/medical exemptions/physical exams to comply with NYS regulations
- Medical clearances as needed following an injury or change in condition
- Medical orders required for therapy needs; evaluations
- Psychological evaluations/reports
- Authorization for medications during the school day and/or on school trips
- Medical conditions/ treatment plans that may have an impact in the school environment

This information will be used to provide a safe and healthful environment and develop an appropriate program for this student at school. Enrollment is not contingent upon obtaining this release; however, in order to plan the most appropriate program for this student, the information may be required. Specific immunizations per NYS regulations ARE required for enrollment. This release expires on the last day of the enrollment of the above student in school and may be revoked at any time by sending a written request to cancel to St. Mary's High School, 142 Laverack Avenue, Lancaster, NY 14086. Such revocation will not affect any disclosure made prior to its receipt. A copy of this release will be provided to me upon request and will be sent to the appropriate provider when requests are made.

(Signature of Parent/Guardian or Student if over 18 years old) **

_____ (Date)

By typing my name in the box above, I attest that I am digitally signing this form.

****If a student is under 18 years of age, parent or legal guardian must sign consent form. If other representative is signing, this representative must have authority to act on student's behalf.**

This form complies with all HIPAA regulations.



St. Mary's High School

Required NYS School Health Examination (Physical)

Required NYS School Health Examination (Physical)

New York State Law requires that all 9th graders, 11th graders, and Incoming New Students have a health examination (physical). A health examination that was completed anytime on or after September 1, 2025, would fulfill the physical requirement for the 2026-2027 school year. **Please submit a copy of your child's health examination (physical) to the school nurse as soon as it is completed.**

Health Examinations Required Yearly for Interscholastic Sports

New York State Law also requires a health examination (physical) annually for EVERY student who will be participating in an interscholastic (school) sport. Student Athletes must have a current physical on file in the Health Office for each sport, each season, and each year they would like to participate. Physicals for a school sport must be received **BEFORE** the first day of tryouts for that sport, **no exceptions**. Physicals are valid for one year and through the end of the month when it was last performed.

For example: If tryouts for a Fall sport start on August 17, 2026, a physical completed anytime on/after August 1, 2025, would be considered valid and would allow the athlete to attend tryouts for that particular season. **Please submit a copy of your child's health examination (physical) to the school nurse as soon as it is completed.**

Signing Up for a Fall Sport

Fall sports sign-ups will take place in May. Students will receive an email with a link to sign up for a Fall Sport. This email will also include an attached Interval Health History Form. New York State requires an Interval Health History Form completed just before the start of each sport season. **The Interval Health History form cannot be completed or submitted before August 1, 2026.**

- If a copy of your child's current physical was already submitted to the Health Office, there is no need to supply an additional copy.
- If you have a current completed Health Examination Form at home that has not already been submitted to the health office, please do not wait until September to submit it; please send it to the school nurse as soon as possible. Health Examination Forms can be submitted to the school nurse in person, emailed to: thangen@smhlancers.org, or faxed (716) 683-4958.
- If you are unable to have your child evaluated by their private physician, a physical is offered at no charge by one of the Lancaster School District Medical Providers on Wednesday, May 27, 2026, at 2:45 p.m. at Lancaster High School in the Health Office. You must sign up for a school physical to attend. Please contact Mrs. Hangen, the school nurse at St. Mary's High School (thangen@smhlancers.org or 716-683-4824, ext. 321), to schedule a school physical.
- Health Examination (physical) Forms and Interval Health History Forms are available on the school's website, www.smhlancers.org, under the athletics tab, in health forms. Copies of both forms are also available for you to pick up in the Main Office.
- Please keep in mind that the nurse's office is closed during the summer months except for a few days before the start of the Fall Sports Season.

**REQUIRED NYS SCHOOL HEALTH EXAMINATION FORM
TO BE COMPLETED BY PRIVATE HEALTHCARE PROVIDER OR SCHOOL MEDICAL DIRECTOR**

IF AN AREA IS NOT ASSESSED INDICATE NOT DONE

Note: NYSED requires a physical exam for new entrants and students in Grades Pre-K or K, 1, 3, 5, 7, 9 & 11; annually for interscholastic sports; and working papers as needed; or as required by the Committee on Special Education (CSE) or Committee on Pre-School Special education (CPSE).

STUDENT INFORMATION

Name:	Affirmed Name (if applicable):	DOB:
Sex Assigned at Birth: <input type="checkbox"/> Female <input type="checkbox"/> Male	Gender Identity: <input type="checkbox"/> Female <input type="checkbox"/> Male <input type="checkbox"/> Nonbinary <input type="checkbox"/> X	
School:	Grade:	Exam Date:

HEALTH HISTORY

If yes to any diagnoses below, check all that apply and provide additional information.

<input type="checkbox"/> Allergies	Type: <input type="checkbox"/> Medication/Treatment Order Attached <input type="checkbox"/> Anaphylaxis Care Plan Attached
<input type="checkbox"/> Asthma	<input type="checkbox"/> Intermittent <input type="checkbox"/> Persistent <input type="checkbox"/> Other: <input type="checkbox"/> Medication/Treatment Order Attached <input type="checkbox"/> Asthma Care Plan Attached
<input type="checkbox"/> Seizures	Type: _____ Date of last seizure: _____ <input type="checkbox"/> Medication/Treatment Order Attached <input type="checkbox"/> Seizure Care Plan Attached
<input type="checkbox"/> Diabetes	Type: <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> Medication/Treatment Order Attached <input type="checkbox"/> Diabetes Medical Mgmt. Plan Attached

Risk Factors for Diabetes or Pre-Diabetes: Consider screening for T2DM if BMI% > 85% and has 2 or more risk factors: Family Hx T2DM, Ethnicity, Sx Insulin Resistance, Gestational Hx of Mother, and/or pre-diabetes.

BMI _____ kg/m2

Percentile (Weight Status Category): < 5th 5th- 49th 50th- 84th 85th- 94th 95th- 98th 99th and >

Hyperlipidemia: Yes Not Done

Hypertension: Yes Not Done

PHYSICAL EXAMINATION/ASSESSMENT

Height:	Weight:	BP:	Pulse:	Respirations:
Laboratory Testing	Positive	Negative	Date	Lead Level Required for PreK & K
TB- PRN	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/> Test Done <input type="checkbox"/> Lead Elevated $\geq 5 \mu\text{g/dL}$
Sickle Cell Screen-PRN	<input type="checkbox"/>	<input type="checkbox"/>		

System Review Within Normal Limits

Abnormal Findings – List Other Pertinent Medical Concerns Below (e.g., concussion, mental health, one functioning organ)

<input type="checkbox"/> HEENT	<input type="checkbox"/> Lymph nodes	<input type="checkbox"/> Abdomen	<input type="checkbox"/> Extremities	<input type="checkbox"/> Speech
<input type="checkbox"/> Dental	<input type="checkbox"/> Cardiovascular	<input type="checkbox"/> Back/Spine/Neck	<input type="checkbox"/> Skin	<input type="checkbox"/> Social Emotional
<input type="checkbox"/> Mental Health	<input type="checkbox"/> Lungs	<input type="checkbox"/> Genitourinary	<input type="checkbox"/> Neurological	<input type="checkbox"/> Musculoskeletal

Assessment/Abnormalities Noted/Recommendations: _____ Diagnoses/Problems (list) _____ ICD-10 Code* _____

Additional Information Attached

*Required only for students with an IEP receiving Medicaid

Name:		Affirmed Name (if applicable):		DOB:	
SCREENINGS					
Vision & Hearing Screenings Required for PreK or K, 1, 3, 5, 7, & 11					
Vision	With Correction <input type="checkbox"/> Yes <input type="checkbox"/> No	Right	Left	Referral	Not Done
Distance Acuity		20/	20/	<input type="checkbox"/> Yes	<input type="checkbox"/>
Near Vision Acuity		20/	20/		<input type="checkbox"/>
Color Perception Screening	<input type="checkbox"/> Pass <input type="checkbox"/> Fail				<input type="checkbox"/>
Notes					
Hearing Passing indicates student can hear 20dB at all frequencies: 500, 1000, 2000, 3000, 4000 Hz; for grades 7 & 11 also test at 6000 & 8000 Hz.					Not Done
Pure Tone Screening	Right <input type="checkbox"/> Pass <input type="checkbox"/> Fail	Left <input type="checkbox"/> Pass <input type="checkbox"/> Fail	Referral <input type="checkbox"/> Yes		<input type="checkbox"/>
Notes					
Scoliosis Screening: Boys grade 9, Girls grades 5 & 7	Negative	Positive	Referral	Not Done	
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Yes	<input type="checkbox"/>	
FOR PARTICIPATION IN PHYSICAL EDUCATION/SPORTS*/PLAYGROUND/WORK					
<input type="checkbox"/> *Family cardiac history reviewed – required for Dominic Murray Sudden Cardiac Arrest Prevention Act					
<input type="checkbox"/> Student may participate in all activities without restrictions.					
If Restrictions Apply – Complete the information below					
<input type="checkbox"/> Student is restricted from participation in:					
<input type="checkbox"/> Contact Sports: Basketball, Competitive Cheerleading, Diving, Downhill Skiing, Field Hockey, Football, Gymnastics, Ice Hockey, Lacrosse, Soccer, and Wrestling.					
<input type="checkbox"/> Limited Contact Sports: Baseball, Fencing, Softball, and Volleyball.					
<input type="checkbox"/> Non-Contact Sports: Archery, Badminton, Bowling, Cross-Country, Golf, Riflery, Swimming, Tennis, and Track & Field.					
<input type="checkbox"/> Other Restrictions:					
Developmental Stage for Athletic Placement Process <u>ONLY</u> required for students in Grades 7 & 8 who wish to play at the high school interscholastic sports level OR Grades 9-12 who wish to play at the modified interscholastic sports level.					
Tanner Stage: <input type="checkbox"/> I <input type="checkbox"/> II <input type="checkbox"/> III <input type="checkbox"/> IV <input type="checkbox"/> V					
<input type="checkbox"/> Other Accommodations*: (e.g., brace, orthotics, insulin pump, prosthetic, sports goggles, etc.) Use additional space below to explain.					
*Check with the athletic governing body if prior approval/form completion is required for use of the device at athletic competitions.					
MEDICATIONS					
<input type="checkbox"/> Order Form for medication(s) needed at school attached					
COMMUNICABLE DISEASE			IMMUNIZATIONS		
<input type="checkbox"/> Confirmed free of communicable disease during exam			<input type="checkbox"/> Record Attached <input type="checkbox"/> Reported in NYSIS		
HEALTHCARE PROVIDER					
Healthcare Provider Signature:					
Provider Name: <i>(please print)</i>					
Provider Address:					
Phone:			Fax:		
Please Return This Form to Your Child's School Health Office When Completed.					



St. Mary's High School

MEDICATION DELIVERY INFORMATION

Healthcare provider and parent/guardian permission is needed for prescription and over-the-counter (OTC) medications taken in school or at school-sponsored events. Medication brought into school must be in its original labeled prescription bottle or over-the-counter bottle/packaging.

Medication order forms are available on the school's website ([Medication Order Form](#)) or may be obtained from the School Health Office.

Self-Carry and Self-Administration of Medications:

If your child's healthcare provider decides your child can self-carry and self-administer their diabetes, asthma, epinephrine auto-injector, or any other medication that is ordered for them independently they must put it in writing (attest) that your child can do so safely. Your permission is also required.

Emergency Care Plans and Asthma Action Plans:

Emergency Care Plans help school staff safely care for your child. If your healthcare provider writes medication orders for life-threatening allergies, asthma, and/or seizure disorders on an Emergency Care Plan or an Asthma Action Plan, a separate medication order form is not needed.

Medication Drop Off:

A parent/guardian should drop off medication at school unless your child has a health care provider attestation to self-carry and use their medication independently. If you need to make special arrangements to drop off medication, please contact the school nurse.

Thank you in advance for your cooperation.

DRESS CODE GUIDELINES

Our philosophy in creating and adhering to the St. Mary's dress code, is to teach our students to understand the appropriateness of what they are wearing in relation to the situation they are in. It is to teach self-discipline associated with personal hygiene and grooming. It is to encourage students to take pride in their personal appearance. Although changes in trends are considered, the overall goal of the dress code will remain. The final arbiter of appropriate dress will be at the discretion of the school's Administration.

The following dress code is in effect from the beginning of first period until dismissal. Teachers will check dress code during attendance and issues will be addressed directly with the student. If a student refuses to correct the issue identified, the student will be sent to the Discipline Office. Students are expected to be dressed in clean, properly sized, well-maintained clothing. No students will be allowed to attend class out of dress code. This dress code is also in effect during January and June exams, unless otherwise stated.

For the purpose of the Dress Code, the St. Mary's High School colors are identified as Navy Blue, Carolina/Light Blue and White.

Ladies and Gentlemen must avoid clothing that is oversized, poorly fitting or in disrepair at all times. Open toed shoes, slides, flip-flops, work boots, army boots, slippers, or any shoe resembling slippers are prohibited.

Below are examples of the type of dress expected on specific days.

Regular Uniform

On days designated as a regular uniform day, students are expected to wear the standard St. Mary's High School (SMHS) uniform that consists of the following:

Ladies

- Skirts, Skorts, or Dress Pants
 - Skirts/Skorts must be in the SMHS black watch plaid, navy, tan, white or gray.
 - Skirts / Skorts must be of an **appropriate length**.
 - Dress pants can be in khaki, navy blue or gray.
- Approved tops include **SMHS logoed or Solid SMHS colored:**
 - Polos
 - Oxford style buttoned collared blouses.
 - Quarter-zips or sweaters
 - Appropriately fitting **SMHS logoed** sweatshirts
 - Long or Short sleeved **SMHS logoed** t-shirts
- Footwear must be clean and neat and can include flats, slip-on canvas shoes, sneakers, low-heeled dress shoes.

Gentlemen

- Dress or "Golf Style" Pants
 - Color to be Khaki, Navy Blue or Grey
- **SMHS logoed or Solid SMHS color**
 - Polos
 - Dress or Oxford Style button shirts
 - Quarter-zips or sweaters
 - Sweatshirts or hoodies in appropriately fitting sizes
- Shirts must be tucked in
- Footwear must be clean and neat and can include slip-on canvas shoes, sneakers, dress shoes or loafers.

Liturgy Days

Liturgy days require the standard uniform to be taken to a more formal level. Polo shirts, sweatshirts, t-shirts and casual footwear including sneakers are not permitted on Liturgy days.

Ladies:

- Skirts, Skorts, or Dress Pants
 - Skirts/Skorts must be in the SMHS black watch plaid, navy, tan or gray.
 - Skirts / Skorts must be of an appropriate length.
 - Dress pants can be in khaki, navy blue or gray.
- Approved tops include **SMHS logoed or Solid SMHS colored:**
 - Oxford style buttoned collared blouses.
 - Quarter-zips or sweaters
 - Shirts must be tucked in
- Footwear must be clean and neat and can include flats, slip-on canvas shoes, or low-heeled dress shoes.
 - Sneakers, open toed shoes, slides, flip-flops, work boots, army boots, slippers, or any shoe resembling slippers are prohibited on Liturgy days.

Gentlemen

- Dress Pants
 - Color to be Khaki, Navy Blue or Grey
- **SMHS logoed or Solid SMHS color dress or oxford style shirt**
- Necktie or Bowtie
- Navy blue sports coat
- Shirts must be tucked in
- Footwear must be clean and neat and can include dress shoes, loafers or canvas shoes.
 - Sneakers, open toed shoes, slides, flip-flops, work boots, army boots, slippers, or any shoe resembling slippers are prohibited on Liturgy days.

Pride Days

Pride days are for students to display their St. Mary's High School pride by wearing St. Mary's apparel. This can include SMHS logoed or SMHS colored t-shirts, sweatshirts, hoodies (with hoods down), and SMHS sports team apparel. Bottoms should be modest and tidy without rips, tears or shredding. Sweatpants or pajama pants are prohibited.

Dress Down Days

Dress down days are the most flexible of days, students are allowed to wear modest, respectful clothing. Tops should not be overly tight or revealing, crop tops and thin-strapped tops for ladies are prohibited. Slippers, moccasins and flip-flops are still prohibited. No clothing should advertise or promote the consumption of alcohol, drugs, tobacco, etc.

Additional Expectations

Hair styles for both ladies and gentlemen should have a clean, neat appearance. Gentlemen are expected to keep facial hair neatly groomed.

Conservative use of jewelry and make-up is expected.

UNIFORM APPAREL



St. Mary's High School has partnered with Tommy Hilfiger and has high quality affordable school uniform options available at all times through a school site portal:

<https://www.globalschoolwear.com/school/STMA30>

St. Mary's Black Watch Plaid Skorts can also be ordered through McKays.

<https://www.mckaysclothing.com/school-uniforms>

St. Mary's "spirit wear" can be ordered through the site below. Please note: This site has items designed for school spirit days, gear for family members, etc. Although they do offer some "in dress code" options, not all items are approved for standard uniform days.

https://sideline.bsnsports.com/schools/new_york/lancaster/saint-marys-high-school

Solid navy, khaki or grey skorts have been available through Kohl's, JC Penney's and other locations as well. Men's navy blazers do not need to have the St. Mary's logo and can be purchased at many locations. St. Mary's High School publishes an online bookstore multiple times throughout the year. Watch your email for details.



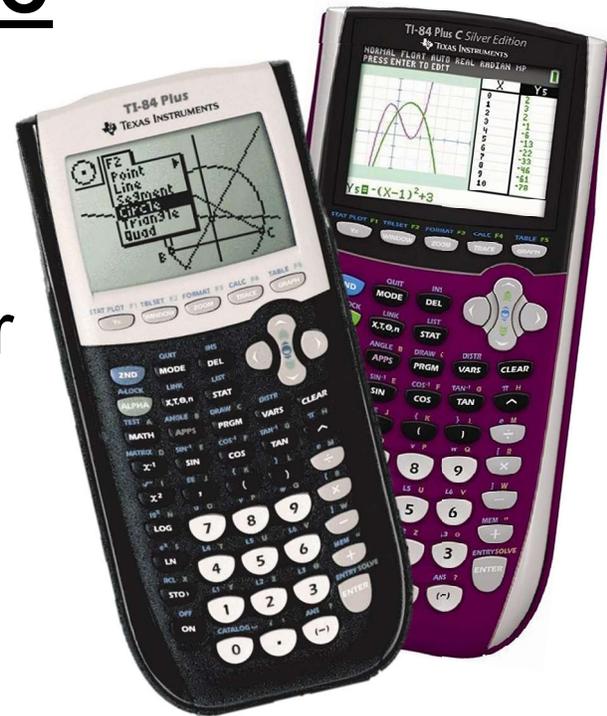
St. Mary's High School

CALCULATOR INFORMATION

ATTENTION FRESHMEN PARENTS

All freshmen are required to have a **TI-84 Plus or a TI-84 Plus C** calculator for Math class at St. Mary's.

The school does NOT order these calculators. Each student is expected to have purchased one prior to the first day of school.



STUDENTS ARE NOT ALLOWED TO SHARE CALCULATORS

PLAN AHEAD!

**They typically go on sale in July.
If you wait until September to purchase a
calculator, stores may sell out of them!**